



*****BIOMEDICAL EQUIPMENT TECHNICIAN III / ACCOUNT MANAGER
HACKETTSTOWN, NEW JERSEY
80% TIME (Mon-Wed & Fri)**

NovaMed Corporation is seeking a part-time (4 days per week/32 hours) upper-level BMET proficient in repairing and maintaining a variety of complex medical equipment in a hospital environment. This position manages the client relationship based in Hackettstown, New Jersey. Qualified candidates are encouraged to apply; must be eligible to work in the United States.

Responsibilities include, but not limited to:

- o Managing the client relationship, in coordination with NovaMed's senior managers.
- o Performing routine repair & preventive maintenance on biomedical equipment ranging from simple to complex.
- o Inspecting, testing, calibrating equipment, devices & systems – including life support equipment
- o Running diagnostic programs and interpreting results
- o Performing safety tests to ensure patient and staff safety related to electrical/mechanical hazards
- o General troubleshooting and problem resolution
- o Preparing timely and accurate documentation
- o Following policies, procedures, protocols, regulatory standards & codes
- o Maintaining excellent customer & vendor relationships
- o Entering data and producing reports in computerized systems
- o Providing verbal and written reports to management and client
- o Demonstrating and explaining appropriate operation of equipment to client personnel
- o Maintaining equipment and documentation to meet Joint Commission and other regulatory standards.
- o Assisting with maintenance of accurate equipment inventories

Your resume should demonstrate your qualifications:

- o AS Degree: Electronics/Biomedical/Related OR Relevant Military Training
- o BMET III (minimum) experience - including 5 or more years working as BMET with increasing responsibilities in hospital or field service environment, on a variety of medical equipment
- o Prior experience (minimum 2 years) as account manager in hospital environment
- o Knowledge of basic electronic principles and ability to interpret technical diagrams for a variety of devices
- o Understanding of basic anatomy and physiology related to functions of biomedical equipment
- o Good English language skills to communicate effectively with all levels of internal and external staff
- o Basic PC software proficiency (MS OUTLOOK, WORD, EXCEL preferred)
- o Good references and demonstrated quality customer service skills
- o General knowledge of Joint Commission standards, other regulations, healthcare safety protocols, etc.
- o History of attention to detail and on-time paperwork completion
- o Ability to work successfully independently, and to perform effectively as a team-member

In addition, this position requires:

- o Ability to report reliably to work, with minimal supervision.
- o Positive attitude and ability to build/maintain good internal and external relationships.
- o Reliable personal transportation, with appropriate level of insurance for business use.
- o Good driving record.
- o Good manual dexterity & hand-eye coordination to work with small parts, tools, etc.
- o Color vision to determine wiring and other safety coding.
- o Ability to lift, move up to 35-50 lbs. equipment, tools, etc.

NovaMed has provided services to clients for over twenty-five years. We are dedicated to maintaining quality programs to assist our customers in meeting the standard of care required by the communities they serve. Our non-supervisory technical employees receive competitive wages with overtime compensation, plus paid leave & holiday time, and excellent benefits including health, dental and life/disability insurances, 401(k) plan, pre-tax flexible spending accounts for health & child care, tuition reimbursement, job-related training.

Affirmative Action/Equal Opportunity Employer M/F/D/V, Drug-Free Workplace.

Resume and cover letter to: H R Manager Email: hr@novamedcorp.com

FAX : 203-380-8992 NovaMed Corporation 30 Nutmeg Drive Trumbull, CT 06611-5415