

The Hospital of Central Connecticut Job Description

Job Title: Clinical Engineering Technician

Department: Clinical Engineering

Reports To: Supervisor, Clinical Engineering

Exempt/Non-Exempt: Non-Exempt

Date: 06/10/2010

Job Summary: Has an entry level to mature skill set that pertains to the maintenance and repair of various medical devices and or systems. Works independently or as a team member to complete individual and/or group assignments. Delivers a consistent high level of customer service as it pertains to the positions scope of responsibilities.

Responsibilities:

Provides inspection and repair on various medical equipment and will assure compliance with performance standards. Works independently and is self driven to complete all tasks associated with the inspection or repair process. Is diligent to documents equipment work-orders and provide follow-up to clinicians with respect to open work requests or inquires. Coordinates outside vendor service, monitors quality of service and communicates progress in an effective manner to the customer. Is a team player who will resolve work flow or technical issues. Is proactive to communicate patient safety or user concerns to the clinical engineering management. Provides in-service to users regarding function and features of various equipment. Is responsible to maintain a work environment that is safe, organized and clean. Performs other duties as assigned.

Minimum Qualifications: Associate degree in biomedical technology, electronics or Military equivalent. Basic computer skills and networking concepts.

Critical Success Factors: Self motivated, detail oriented. Innovative thought process to improve customer service or reduce expense. Sound planning skills and will act on plans to meet deadlines. Willingness to keep current with technology. Preferred I.C.C certification. Two years working in a hospital environment as a bio-medical technician.

Disclaimer Clause: The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

